

# UCC Council Meeting Minutes

Friday November 14<sup>th</sup>, 2014

12:30 UC Ballroom A

**Attendance:** M. Williams, J. Bone, C. Granoff, P. Griswold, H. Maratouk, D. Weisberg, L. Orr, P. McDonald, K. Rabbitt, N. Weiner, J. Ekedcha, K. Swanson, P. VonDohlen, B. O'Broin, M. Jitianu, S. Simmons, M. Bovor

Minutes Submitted by Maria Bovor

Meeting called to order at 12: 42 pm.

## 1. Agenda Adopted

## 2. Minutes from 10/10/14 Approved

## 3. Welcomed Paul VonDohlen as a new panel review member for 2014-2015

## 4. Director's Report – Maggie Williams

### A. Review Panel chair's meeting

There was a positive reception from the review panel chairs to the 2 week timeline suggested.

### B. Civic Engagement day

- The UCC had a table and a PowerPoint presentation, and there were 7-8 presentations, with two panel discussions.
- Maria Kromidas did an excellent faculty presentation on the ways in which the Anthropology Department are further integrating Area 5 principles into the major.
- It was determined that proper outreach is needed to encourage attendance, along with further planning. There is also a concern over community engagement that does not fit into the classroom format.
- The idea of team building, drawing on community organizations was suggested. One day volunteering engagement from faculty, to give people a sense of the community partners they could involve in their civic engagement courses.
- The idea of civic engagement badges was also suggested. The badges could be awarded to students for completion of certain areas and could be digital or physical. Jon Bone volunteered to look into the matter.
- A civic engagement fair was discussed as an avenue to reach a wider audience. Displays would be in the hallways rather than in a meeting room.
- Julie Rosenthal, area 5 committee chair will be contacted about a committee and planning of a fall 2015 civic engagement day. Julie also works with an organization that creates and maintains community gardens and the Director will follow up with her about that contact.

### C. W.I course caps

It was discussed that W.I courses should be capped at 25, or 22 if it is a foundation course. This recommendation has been passed through the senate. Although some faculty believe the caps should be lower, The UCC has middling caps compared to other institutions. State institutional levels should be taken in to account.

### D. Assessment

- The UCC applied over the summer for American General Liberal Studies (AGLS) exemplary award, and failed to get the award due to the lack of assessment.
- It needs to be considered if the UCC is willing to go ahead with assessments without further help. If the UCC does require aid, there needs to be input from Middle States stating that the university needs to support assessment effort.
- A 3 credit position as an Assessment Coordinator may be possible. A second graduate assistant may also be requested, specifically for assessment purposes.

- The UCC needs to figure out the process of collecting within samples, who from, and what the method of assessment would be.
- A discussion was had about Campus Labs. The UCC is in the process of figuring out where the UCC fits in the assessment software. It may be that the UCC has to be considered a department.

## 5. Pending Courses

- It was motioned that a timeframe document be put together stating that review panel chair should get the outline to the panel within 48 hours, and the panel should review the course proposal within two weeks.
- Vote: 14 in favor, 0 abstentions. - With the amendment that the document would state this timeframe does not apply to holidays and semester breaks.

## 6. Review of Policies and Slo's

- There was a meeting with the registrar and Stephen Hahn about 3 courses in the UCC that students can double/triple dip, and only one can come from 1, 2 & 3. W.I and T.I are treated separately.
- If a person is an advisor or chair, they can fill out ADR form based on the major, to say 'this counts as \_\_\_ Major.' This would be a recommendation to the department.

## 7. Resolution for area 4 Vis-à-vis Areas 5 and 6

- It was discussed that the question of the sequence of areas 4, 5 and 6 still remains in play. There have been many anecdotal complaints that it is not working. Lynne Orr recalled a council member collecting some data that may back up those anecdotes, and she will follow up on locating that information. Middle states wanted progression, but it is up to us to define the student's progression through the UCC.
- A vote was held back in April for action on 4,5&6. A definitive resolution proposal needs to be drafted and presented to the Senate.
- It was discussed that the reason for having 4 before 5 and 6 was so students gained certain skillsets before engaging with the community, but courses do not reflect that connection. It was suggested that courses should have more connection between areas in the UCC.
- The Data/evidence that regarding the current policy will be sent around the UCC council.
- It was determined that it was easier to remove the restrictions on area order from 4, 5 and 6, than to restructure into a more ordered system.
- Also put to consideration was raising the credit requirement for areas 1, 2 and 3 so students did not complete those areas in one semester. More data is needed on how many students have issues with credits for these areas.

David Weisberg motioned that Margaret Williams would write a resolution to remove the restrictions. Vote: 14 in favour, 0 abstentions.

## 8. Course Approvals

a) ARTH African American Art – Area 2: APPROVED w/ amendment – 14 in favor, 0 abst.

b) PHIL 4000 Metaphysics – W.I: APPROVED w/ amendment – 14 in favor, 0 abst.

c) HIST 3380 History of Europe since 1914 – W.I: APPROVED – 14 in favor, 0 abst.

d) PHIL 4040 Seminar Classics – W.I: Motion to resubmit with amendment - 14 in favor, 0 abst.

1. Amendment for a: Further clarification is to be made on the collaborative aspect mentioned in the course outline.
2. Amendment for b: L To be asked if they intended it to be 'some areas W.I', rather than full W.I.  
They are also to be asked to change the language from 'may' to something more definite.  
It was suggested that the fourth digit of the course number be used to indicate a W.I and non W.I version of the course available. E.G ENG 4981 for W.I and ENG 4982 for non W.I
3. Amendment for d: The course description needs to indicate that it is a W.I course. The final paper needs to be clarified as a paper rather than an oral presentation. It was suggested the proposal be revised and resubmitted for the next UCC meeting.

## **9. AACU –Association of American Colleges & Universities**

2015 Annual meeting- conference in Washington on 21<sup>st</sup>-24<sup>th</sup> January. It was discussed that it is unlikely anyone would be able to take off a full week to attend. Jon Bone is willing to go attend for a couple of days. The deadline for reduced rates on registration is Monday 17<sup>th</sup> November.

## **10. Future Meetings:**

The next meeting will be on December 5<sup>th</sup> 12:30-2:30 in UC 208

## **11. Meeting adjourned at 2.07**